

**THE MSUNDUZI MUNICIPALITY**

**CONTRACT No. SCM 20 OF 22/23**

**THE APPOINTMENT OF 5 TOP SCORING SMALL, MEDIUM AND MICRO ENTERPRISES INTO A PANEL TO PROVIDE GRASS CUTTING AND MAINTANANCE SERVICES FOR THE MSUNDUZI MUNICIPAL FACILITIES IN SUPPORT OF LOCAL ECONOMIC DEVELOPMENT**

**TENDER NOTICE**

Tenders are hereby invited from suitably qualified and experienced service providers to provide grass cutting and maintenance services at Development Services facilities, for a period of three (3) years.

Tender documents will be made available to tenderers from 14h00 on **Monday, 29 August 2022**. Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on [www.etenders.gov.za](http://www.etenders.gov.za)

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R672.16 (including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted.

For any technical related enquiries, please contact Mthobisi Khumalo / Simtholile Myeni (Development Services Sub-Unit) on direct Telephone No. 033 – 392 2493 / 2842 or e-mail address [mthobisi.khumalo@msunduzi.gov.za](mailto:mthobisi.khumalo@msunduzi.gov.za) / [simtholile.myeni@msunduzi.gov.za](mailto:simtholile.myeni@msunduzi.gov.za).

For any procurement related enquiries, please contact Vuyani Msimang (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2807 or e-mail address [vuyani.msimang@msunduzi.gov.za](mailto:vuyani.msimang@msunduzi.gov.za).

**Tenders must be submitted both in hard copy and on CD/USB Flash Drive contained in sealed envelopes and marked with “Contract No. SCM 20 OF 22/23” and the Contract Description** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (formerly Commercial Road), Pietermaritzburg, 3201, not later than **12h00 on Friday, 30 September 2022**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria:** Tenderers shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
1.	Company Experience	5
2.	Tools of Trade	12
<b>Total Functionality Points</b>		<b>17</b>
<b>Threshold to Qualify for Stage Two</b>		<b>70% (11.9 Points)</b>

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MRS N. M. NGCOBO (ACTING CITY MANAGER)**